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APPROVED MINUTES

CORAL ACADEMY OF SCIENCE LAS VEGAS REGULAR MEETING OF BOARD OF GOVERNORS

Meeting Information

Date: Saturday, April 10, 2021
Time: 1:00 p.m.
Location: 1051 Sandy Ridge Ave., Henderson, NV 89052 [*held in hybrid format—i.e., electronically, per the Agenda, pursuant to Directive 006 and other Directives of the State of Nevada Executive Department, for guests and certain Board members, and live, per the Agenda, with respect to certain Board members*]

Posting of Agenda:

This agenda was posted at the following locations:

Coral Academy of Science Las Vegas (“CASLV”) website at www.caslv.org, and Nevada Public Notice website at <http://notice.nv.gov>.

Format / Procedures / Rules:

[See Agenda for information regarding format, procedure, and rules governing the meeting]

Agenda

Call to order Mr. Gibson called the meeting to order at 1:10 p.m.

Roll Call

Present: In-person: Mr. Gibson, Ms. Kazelskis, and Mr. Tandogan. Joined via video and conference call WebEx: Ms. Hayman and Dr. Warren.

Mr. Zhang and Ms. Diggins were absent.

Non-Board Members in attendance, joined in-person and via WebEx conference call, included: Mr. Gardberg, legal counsel, Mr. John Phan, financial advisor, Mr. Ercan, Mr. Nick, Mr. Gunozu, Mr. Selim, Ms. Peevy, Ms. Katotakis, Ms. Nixon and Ms. Shepard. There were two members of the public via WebEx who are CASLV parents.

Pledge of Allegiance

A. Public Comment (*Information*)

[Please see the Agenda for the procedures and rules regarding Public Comments.]

No public comment.

B. Consent Agenda (*For Possible Action*)

- 1. Approval of the February 27, 2021 Regular Board Meeting Minutes (*For Possible Action*)**
- 2. Approval of the March 4, 2021 Special Board Meeting Minutes (*For Possible Action*)**

Ms. Kazelskis said she has reviewed the minutes and made necessary edits. Ms. Kazelskis made a motion to approve the February 27, 2021 and March 4, 2021 Board Meeting Minutes, seconded by Dr. Warren.

ACTION: Motion unanimously carried.

C. Discussion & Possible Action Items – Policy

1. 30-Day Review of Current Instruction Model and Related COVID-19 School Developments *(For Possible Action)*

Mr. Ercan presented the 30-Day progress report to the board. The report included (i) the percentage of students participating in in-person instruction, (ii) a COVID-19 positive student/staff summary table, along with (iii) an anonymized staff vaccination report. A report was also presented that provided more detail regarding the staff vaccinated rate.

Staff noted that the State-mandated 3 ft. social distance requirement made it a challenge to offer full day in-person instruction, especially at CASLV's Tamarus campus, due to the relatively small sizes of the classrooms, so the School may seek a waiver.

ACTION: No action, information only.

2. Appeals Policy and Procedure *(For Possible Action)*

Mr. Ercan explained this was requested by the Department of Education (DOE) for grant applications. The DOE representative said that our draft proposed policy is good and may proceed forward. Mr. Gardberg has also reviewed the policy. Mr. Gibson asked for clarification regarding to whom or for what does this policy apply, stating that both person and agency are unclear. Mr. Gardberg replied, saying this is a generic policy intended to cover the appeal of decisions generally (but not student disciplinary decisions, in particular), and needs to be adopted to address this grant requirement.

Dr. Warren made a motion to approve the Appeals Policy, seconded by Ms. Hayman.

ACTION: Motion unanimously carried.

3. Employee Handbook Change (Hallway Monitoring Policy) *(For Possible Action)*

Mr. Ercan explained the proposed change to the handbook. The intention of the administration is to provide clear and detailed guidelines for employee hallway monitoring to ensure the safety of staff and students. Our teachers and staff must be alert and responsive to inappropriate behavior. In addition, students must emphatically understand CASLV student handbook rules to know what is allowed at CASLV.

Mr. Gardberg reminded the Board that CASLV has been rated by Metro amongst the strongest in school safety across the Valley, from a police perspective.

Mr. Gibson asked if this change applies to all CASLV staff and has some concerns regarding wage laws. Mr. Gardberg added that a mandated break can be considered.

The board asked various questions regarding extracurricular activities, out of state competitions, training, etc. Mr. Gardberg added that if something prohibited happened then CASLV may be held responsible. As a policy matter, it is right to say students and employees are held to school norms during all school hours, events, and activities, since the school may be held to the same standard.

Mr. Tandogan made a motion to approve the Hall Monitoring Policy as presented, seconded by Ms. Kazelskis.

ACTION: Motion unanimously carried.

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D. Discussion & Possible Action Items – Finance and Governance

1. Tentative Budget for Fiscal Year 2021-2022 *(For Possible Action)*

Mr. Nick presented the tentative budget and discussed that he and Mr. Ercan met with the CASLV principals in February/March. He also reviewed the detailed budget numbers with the board. CASLV will submit this to the State Public Charter School Authority (SPCSA) and Nevada Department of Education on April 15, 2021. Mr. Nick noted that we have submitted our PPP loan forgiveness application.

Mr. Tandogan asked if 5% was included for potential budget cuts and Mr. Nick confirmed no, but we will adjust based on what we receive from the state.

Ms. Kazelskis made a motion to approve the tentative budget, seconded by Mr. Tandogan.

ACTION: Motion unanimously carried.

2. Renovation of Student Restroom(s) at Sandy Ridge Campus *(For Possible Action)*

Mr. Ercan explained at the last board meeting this was approved in the amount of \$41,500. Unfortunately, the approved bid has expired. A new estimate in the amount of \$48,828 has been presented to the board, as the cost of materials has increased.

Mr. Tandogan made a motion to approve the renovation of student restrooms at Sandy Ridge by Tridel Construction in the amount of \$48,828, seconded by Ms. Kazelskis.

3. Selection of Landscape Architect for the New Campus *(For Possible Action)*

The board reviewed two proposals that were provided. The architect recommends Southwick Landscape Architects. Mr. Gibson asked if the board has any questions after reviewing the proposals. Ms. Hayman asked if we are required to select the lowest bid and Mr. Nick confirmed we are not, since it is for professional services. Mr. Nick informed the board we would like choose Southwick Landscape Architects, since it is recommended by the architect.

Ms. Kazelskis made a motion to select Southwick Landscape Architects in the amount of \$42,900 for the new Cadence campus, seconded by Ms. Hayman.

ACTION: Motion unanimously carried.

4. Purchase to motorize Sandy Ridge Campus gymnasium bleachers *(For Possible Action)*

Mr. Ercan stated we purchased these bleachers as manually-operated; however, the Sandy Ridge campus is requesting that we now motorize them so as to minimize further damage to the bleachers. (Manual operation also requires several staff members to participate, which can be problematic.) The recommendation is the lowest bid provided by BROOC, LLC.

Mr. Tandogan made a motion to approve the purchase from BROOC, LLC in the amount of \$27,815, seconded by Ms. Kazelskis.

ACTION: Motion unanimously carried.

5. Sandy Ridge Campus Math Curriculum Purchase *(For Possible Action)*

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Mr. Ercan presented to the board the proposed SY 2021-22 math curriculum for the Sandy Ridge students in grades 9-12. The proposed amount is \$37,988.80 which is within the budget. Ms. Kazelskis expressed concern that the curriculum is all digital. She would like students to have access to books. Mr. Ercan confirmed that the students will have workbooks as well as access to books.

Ms. Hayman made a motion to approve the purchase of Sandy Ridge math curriculum for the SY 2021-22 in the amount of \$37,988.80, seconded by Ms. Kazelskis.

ACTION: Motion unanimously carried.

E. Information/Discussion Items

1. Bond Financing Update (*Information*)

Mr. John Phan, CASLV Financial Advisor, presented the bond financing update to the Board while answering various questions from each member.

2. Financial Update by DMS (*Information*)

Mr. Paul Khoury presented the February financials, noting 67% of the year is complete. He provided projected end of the year numbers. Mr. Khoury stated everything is in line, with 304 days of cash on hand and \$22.6 million of unrestricted cash. Mr. Gibson asked to see the year over year expenditures in the next board meeting.

3. Report of Purchases and Expenses Between \$10,000 and \$25,000 (*Information*)

Mr. Ercan reviewed the following expenses with the board.

- Laptop order from Best Buy for Sandy Ridge. (\$24,179.74)
- Artificial grass installation by Purchase Green at Sandy Ridge. (\$12,673.50)
- TalentEd Records purchase for Human Resources. (\$12,673.24)
- Renewal for application and lottery with SchoolMint. (\$14,442.75)

The board had no questions.

4. Executive Director's Progress Report (*Information*)

Mr. Ercan discussed CASLV's accomplishments and important information regarding students and school clubs with the board.

- Application numbers for the 2021-2022 school year were reviewed. CASLV received, on average, ten (10) times more in applications than the number of open seats. (There were approximately 5,014 applications for 520 seats, resulting in a 10.4% acceptance rate.) He noted that many applications were received after the lottery was held.
- Mr. Ercan gave an update on the new Cadence Campus project.
- Among other success stories, Sandy Ridge senior student CD has been accepted to the University of Southern California. Sandy Ridge senior student, SR has been accepted to Massachusetts Institute of Technology. Sandy Ridge senior student, TN has been accepted to Cal Poly Pomona.
- Sandy Ridge student, AG has been recognized by the Carson Scholars Fund as exceptional.

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- Sandy Ridge Mu Alpha Theta team attended the Mu Alpha Theta National Convention held in Las Vegas on July 13-17 with more than 400 other high school students.
- CASLV Math Team placed first and second place at the Mathleague Middle School State Championship.
- CASLV Debate Team, through hard work, had an amazing performance representing our school at the Nevada State Championship tournament.
- CASLV middle school speech and debate team participated in the 47th annual Harvard Congressional Debate Tournament.
- Representative Susie Lee spoke to an audience of 100 Sandy Ridge high school students about her political journey and her focus opening equity and access for the community through sustainable legislation.
- CASLV Sandy Ridge Campus was featured on FOX5 Las Vegas regarding full in-person learning and students getting back to in-person instruction 5 days a week.
- Sandy Ridge Boys Varsity Cross-Country team ran a 3-mile race at Pahrump Valley High School. 5 of its runners placed top 6.
- Sandy Ridge Varsity Boys Cross-Country team earned 2nd place overall at Amplus Academy Meet.
- Great win (3-0) for CASLV Lady Varsity Volleyball team in their home opener against Pinecrest Sloan Canyon.
- Great win (2-0) for our Lady Falcon Junior Varsity Volleyball team in their home game against Beaver Dam.
- Great win (3-0) for our Lady Falcon Varsity Volleyball team in their home game against Amplus Academy.
- Great win (3-0) for our Lady Falcon Varsity Volleyball team in their home game against SLAM Academy.
- Next Board meetings: Special meeting on April 21 at 3:30 for hiring the CMAR and May 22 at 11 am regular meeting in-person at Sandy Ridge.

F. Privileged & Confidential Attorney/Client Conference with CASLV Legal Counsel pursuant to NRS 241.015(3)(b)(2) (*Information, Deliberation*). Note: per the Open Meeting Law (“OML), this constitutes a non-public meeting that is statutorily exempt from the OML.

The closed session took place from 2:36 p.m. to 3:27 p.m.

G. Potential Action(s), if any, re. the legal matters heard during the Closed Session. (Item G). (*For Possible Action*). Note: this may consist, for example, of a decision to submit a written demand on a potential litigant (e.g., a cease-and-desist letter), to authorize litigation, to conduct further legal research, to propose a settlement to a litigant, or to tender a matter to insurance.

ACTION: No action taken.

H. Public Comments (*Information*)

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Please see the procedures and rules referenced in item A above.

Jennifer Andreevski (parent): She requested the administration review the Social Studies curriculum, as well as all subject curriculum, as she feels it is outdated. Her daughter is a 5th grader at Windmill Campus and her textbook was published nearly 20 years ago.

Dr. Warren is interested in a report as to how often curriculum is reviewed. Mr. Ercan informed the board that Mr. Gunozu can provide a report at the next board meeting.

I. Adjournment (*Action*)

Mr. Gibson made a motion to adjourn the meeting, seconded by Mr. Tandogan.

ACTION: Motion unanimously carried.

The meeting was adjourned at 3:29 pm.