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# APPROVED MINUTES

## CORAL ACADEMY OF SCIENCE LAS VEGAS REGULAR MEETING OF BOARD OF GOVERNORS

### Meeting Information

Date: Saturday, February 29, 2020  
Time: 11:00 a.m.  
Location: 7777 Eastgate Rd. Henderson, NV 89011

### **Posting of Agenda:**

This agenda was posted at the following locations:

Coral Academy of Science Las Vegas (“CASLV”), Green Valley Library, Enterprise Library, James Gibson Library, Paseo Verde Library, Whitney Library, CASLV website at [www.caslv.org](http://www.caslv.org), and Nevada Public Notice website at <http://notice.nv.gov>.

### **Format / Procedures / Rules:**

*[See Agenda for information regarding format, procedure, and rules governing the meeting]*

### Agenda

**Call to order** Ms. Diggins called the meeting to order at 11:01 a.m.

**Roll Call** Present: Ms. Diggins, Ms. Hayman, Ms. Kazelskis, Dr. Warren, and Mr. Tandogan. Absent: Mr. Gibson and Mr. Zhang. Dr. Warren left the meeting room at 12:55 p.m. and joined via conference call at 1:00 p.m. Dr. Warren left the meeting via conference call at 1:11 p.m.

### **Pledge of Allegiances**

#### **A. Public Comment (*Information*)**

*[Please see the Agenda for the procedures and rules regarding Public Comments.]*

CASLV parents Jennifer Andreevski and Natalie Cerini, both of whom have students at Tamarus and Windmill campuses, expressed concerns regarding the cleanliness of both campuses.

Mr. Ercan explained the new cleaning company would solve these problems. Mr. Ercan added that it is in our agreement to have daytime porters. Ms. Diggins said this would be discussed further during the cleaning agreement agenda item.

#### **B. Consent Agenda**

##### **1. Approval of November 20, 2019 Regular Board Meeting Minutes (*For Possible Action*)**

Dr. Warren made a motion to approve the November 20, 2019 Regular Board Meeting Minutes, seconded by Ms. Hayman.

**ACTION:** Motion unanimously carried.

#### **C. Discussion & Possible Action Items – Policy**

##### **1. 2020/2021 School Year Academic Calendar (*For Possible Action*)**

Mr. Ercan explained to the board that in their packets they have the proposed calendar with survey responses received from parents and staff. A total of 667 parents responded and 75% said they would like to have the three-week long winter break. 75%

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also said they agree with aligning the start and end dates of the school year with CCSD, and 90% agree with having one week off at Thanksgiving. The staff survey results are similar to the parent survey.

Dr. Warren made a motion to approve the 2020-2021 School Year Academic Calendar as proposed, seconded by Ms. Hayman.

**ACTION:** Motion unanimously carried.

### 2. Amendment of Health Insurance Benefits (For Possible Action)

Mr. Ercan shared the great news from the school's insurance broker: the insurance provider is very happy with our portfolio and they will not increase the rates for the next two years, if we renew the agreement for another year.

With this news, CASLV Administration is recommending an improvement be made to employee insurance plans by increasing CASLV's contribution amount. Currently, CASLV contributes 80% of the employee's premiums. Administration is recommending that it be increased to 90%. After input from staff, the contribution towards the dependents' premiums was increased from 30% to 50% a few years ago. The administration is now proposing to increase it to 60%.

Mr. Ercan noted the effect of this proposal to the budget would be \$137,000 in additional expense and this will be presented within the FY2020-2021 Tentative Budget at the April 14<sup>th</sup> board meeting. Dr. Warren asked if any other changes are being made to the health insurance plans and Mr. Ercan confirmed the only change is CASLV's contribution amount.

Dr. Warren made a motion to increase the school's contribution towards the employees' premiums to 90% and contributions towards dependents to 60% starting July 1<sup>st</sup>, seconded by Ms. Hayman.

**ACTION:** Motion unanimously carried.

### 3. Assembly Bill 114 Plan (For Possible Action)

Chief Academic Officer, Mr. Gunozu explained that Assembly Bill 114 requires reporting of information regarding courses and trainings schools should provide for staff and students in the prevention of suicide among pupils. A review of the sample plan of trainings that will be provided to staff and students was presented to the board. Ms. Diggins asked if there is a convenient way for students to report or seek assistance, and Mr. Ercan said Safe Voice is in place and there is a link on our website. Anything reported goes to the school principal, Mr. Ercan, and Mr. Vu, and they start investigating immediately. Ms. Diggins asked about the scenario where someone comes to a teacher and reports any suicidal ideations, whether there is a process or resource in place that that teacher can easily access to help refer that student to the appropriate person. Mr. Ercan confirmed yes, they are directed to one of their counselors on campus who has those resources. Mr. Gunozu discussed a sample-training program for counselors and teachers as well as a program for students provided by the Office of Suicide Prevention Department of Health and Human Services (OSP).

Ms. Diggins moved to approve the plan described to implement the requirement of Assembly Bill 114, seconded by Dr. Warren.

Ms. Diggins asked that this return to the board with specific plans implemented at each campus.

**ACTION:** Motion unanimously carried.

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### 4. **New Public Relations Company Contract (For Possible Action)**

This Item is for a new public relations company, Trospen Public Relations, based in Henderson, which would provide input into press releases, the Nellis AFB campus opening, crisis management, etc. The contract is similar to the current public relations agreement and they will bill hourly. Mr. Gardberg reviewed the contract and the final agreement was presented to the board for review.

Dr. Warren made a motion to approve the Trospen Public Relations contract, seconded by Mr. Hayman.

**ACTION:** Motion unanimously carried.

## D. Discussion & Possible Action Items – Facilities and Operations

### 1. **Nellis AFB Campus Playground Material Order (For Possible Action)**

Mr. Ercan explained that the pre-approval for this purchase was granted by Ms. Diggins due to its urgency, and that full board approval is requested. The board reviewed the invoice details with Mr. Ercan.

Ms. Diggins made a motion to approve the purchase of playground material for Nellis Campus from Exerplay, seconded by Dr. Warren.

**ACTION:** Motion unanimously carried.

### 2. **Nellis AFB Campus Change Orders (For Possible Action)**

Mr. Ercan informed the board that all of the change orders are listed for their review and because these latest change orders were time sensitive, he obtained pre-approval from Ms. Diggins. He added that it was originally \$141,000.00, but after tough negotiations with the construction company, the cost was reduced to \$38,230.92, which is the balance in the contingency fund account. Ms. Diggins added pre-approval was required as to not delay the project as evident in the provided list.

Dr. Warren made a motion to approve \$38,230.92 out of the contingency funds to DC Building Group, seconded by Mr. Tandogan.

**ACTION:** Motion unanimously carried.

### 3. **Nellis AFB Campus Moving Company Expenses (For Possible Action)**

Mr. Ercan explained that 97% of the construction is completed at the Nellis campus. Next week CASLV will take occupancy of the new buildings and plan a move-in timeline. Three quotes were received to assist with the move. Ms. Diggins noted that they decided not to ask Nellis AFB to help with the move and to hire movers in consideration that the airmen have more important things to do. CASLV staff had experience with Move4Less, and it was the most affordable bid.

Dr. Warren made a motion to use Move4Less in the amount of \$30,200.00, seconded by Ms. Hayman.

**ACTION:** Motion unanimously carried.

### 4. **Cleaning Company RFP (For Possible Action)**

Mr. Ercan explained this was a public bidding process and provided the board with a summary of the bids. All campuses started at the beginning of the school year with a new cleaning company, but we had problems with their level of cleaning. We asked them to improve and they were trying to do so. We had an improvement plan; however,

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that did not work and by the end of the first semester we decided to look for a new company.

Eight companies responded to the RFP and four were invited to interview with the executive team. After interviewing in detail, the top two companies were invited back for another interview. The executive team recommends CCS and shared the agreement with the board, which their legal counsel and Mr. Gardberg reviewed and finalized. They are ready to start on Monday based on the Board's decision.

Ms. Diggins asked if we reached out to the daycare facilities CCS currently serves, and Mr. Vu confirmed he had reached out to them and they gave stellar reviews. Mr. Vu noted the daycare facilities are operated by the City of Las Vegas, and CCS provides cleaning services for all of their office buildings as well. Ms. Diggins asked if there will be additional cleaning happening in specific areas like the bathrooms and Mr. Ercan confirmed there would be. Ms. Diggins also asked if there is plan to wipe down all desks, which Mr. Ercan confirmed as well. There will also be additional wipes available for teachers throughout the day. Ms. Kazelskis asked if Champions is responsible for cleaning up the tables they use during after-school care and Mr. Vu noted he has stressed to the new cleaning company that the multipurpose rooms are very important and need to be cleaned each night.

Ms. Diggins made a motion to approve the agreement as described and represented here in the amount of \$252,900, with the caveat that the Board also approve, if needed, an increase for daytime cleaning services, which will be left to Mr. Ercan's discretion, seconded by, Dr. Warren.

**ACTION:** Motion unanimously carried.

### **5. Sandy Ridge Restoration of Flooring Due to Flood (For Possible Action)**

Mr. Ercan explained this was also time sensitive due to the flooding. The teachers' lounge sink pipe broke overnight which caused a flood. We received reimbursement from the insurance company, however after a few months, we noticed the flooring was coming up. The insurance company was called in to inspect and will be providing a new agreement for the insurance company to pay a portion of the floors.

Ms. Diggins move to retroactively approve payment for SERVPRO Henderson/Bouldercity as Mr. Ercan has described, seconded by Dr. Warren.

**ACTION:** Motion unanimously carried.

### **6. Tamarus Campus Bathroom Renewal (For Possible Action)**

Mr. Ercan explained this is one of the last items the Tamarus campus needs to renovate from the tenant improvement funds that were set aside from the bond. The restrooms are very old and need to be renewed as soon as possible. Mr. Ercan presented three bids to the board and Tridel Construction is the recommendation. Mr. Nick explained that the most of the cost will be covered by the 2018 Bond Series Tamarus Campus TI fund. Ms. Diggins asked for clarification as this is the highest quote. She also stated that the least expensive is not always the best option. Mr. Vu explained the Tamarus campus principal, Ms. Katatokis, feels the most comfortable with Tridel as they have been the most responsive, and timing of completion is a concern.

Mr. Gardberg said based on what the board is saying, there should be a guaranteed maximum price, and an agreement stating they need to finish on time or they will pay fines. Tridel will also be responsible in providing portable restrooms should the project

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not be completed during said timeline. The agreement will go through Mr. Gardberg once it is received.

Ms. Diggins made a motion to approve Tridel Construction for the remodeling of the boys' and girls' bathrooms at CASLV Tamarus campus with the understanding that our guaranteed maximum on this project is \$49,730.00 and pending Mr. Gardberg's review of the contract and timeline of the project. Seconded by, Mr. Tandogan.

**ACTION:** Motion unanimously carried.

### **7. Chromebook Set Order (For Possible Action)**

Mr. Ercan informed the board that the order is for CASLV's Eastgate and Centennial campuses and that this is within the school's budget. Ms. Diggins said this is routine and asked the board if they have any questions. XIT Solutions is recommended as it is the lowest quote.

Ms. Hayman moved to approve the contract with XIT Solutions in the amount of \$84,500.00 for Chromebooks, seconded by Dr. Warren.

### **8. Centennial Hills Campus Fencing (For Possible Action)**

This item was tabled.

## **E. Discussion & Possible Action Items – Finance and Governance**

### **1. Amendment of Licensed Teachers Salary Scale (For Possible Action)**

Mr. Ercan explained this is similar to the insurance contribution increase as the executive team would also like to improve the licensed teachers' salary scale. Mr. Ercan reviewed a summary with the board, which includes the effect on the budget. This proposed increase is within the limits of next year's budget. Mr. Ercan added Special Education teachers would receive an additional \$2,000. This will be starting August 1<sup>st</sup>, if approved. Ms. Hayman noted with this proposed salary scale, we are approaching more of what CCSD offers.

Dr. Warren moved to approve the new salary scale as presented, seconded by, Mr. Tandogan.

Ms. Diggins thanked everyone for their work in regards to aligning the teacher's salary scale. It is the goal of the board to be competitive in attracting high quality teachers.

**ACTION:** Motion unanimously carried.

### **2. Financial Support to Eastgate Robotics team for National Finals [follow up to discussion of School's Options in Funding School Clubs at Oct. 2019 meeting] (For Possible Action)**

This item was tabled.

### **3. Potential New Campus (For Possible Action)**

Mr. Ercan presented a map and a letter of intent to the board. He reminded them that CASLV has been looking for a dream high school with state-of-the-art science and robotics labs for many years. The current campus is at capacity and not able to add additional electives or Advanced Placement (AP) classes. The variety of electives and AP classes make CASLV a unique award-winning charter school.

The principals and administrative team are all very excited about the project flagged as "option #4." Mr. Ercan met with the SPCSA and they suggested we wait until summer

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to submit our proposed Amendment of Charter and then they will put this in their October 2<sup>nd</sup> board meeting agenda. Mr. Ercan explained his efforts regarding the needs assessment for this location. Ms. Diggins said we would need to think out of the box about how we attract a good mix of diverse students to this campus.

The board agrees this is a very attractive deal. Ms. Diggins asked if there is flexibility if we wanted to hold off after August 2022 to start building. The letter of intent says it is contingent upon the SPCSA approval. Mr. Gardberg said this is nonbinding, and yes, there is a request for a deposit, but it is simply placing the funds in another place.

Mr. Ercan said they are working on the grade level configurations with Mr. Gunozu and the Henderson area principals. More data will be provided for the board and to the SPCSA. Ms. Diggins added that this would require additional working sessions for the Finance and Facilities Subcommittee.

Ms. Diggins made a motion to approve the letter of intent for the plot of land represented as option number 4 on the map in the board documents, seconded by Ms. Hayman.

**ACTION:** Motion unanimously carried.

### **4. Charter Amendment for the New Campus (For Possible Action)**

This item was tabled.

## **F. Closed Session**

### **1. Re: Expulsion of Student A (Information, Discussion) (For Possible Action) <sup>1</sup>**

The closed session took place from 11:08 a.m. to 11:33 a.m.

## **G. Discussion & Possible Action Items – Student Discipline**

### **1. Expulsion Request for Student A (re: item G (1)) (For Possible Action)**

Ms. Diggins said the board heard facts regarding the expulsion during the closed session (Item F). Per NRS 392.467 Section 1 and 3, an expulsion is permissible when the board deems that appropriate. This student violated both Nevada criminal law and CASLV student handbook policy and procedures in this particular case.

Ms. Hayman moved the student A be expelled effective immediately, seconded by Mr. Tandogan.

**ACTION:** Motion unanimously carried.

## **H. Information/Discussion Items**

### **1. Financial Update by DMS (information)**

Mr. Andy Silvery presented a financial report for the board. He added that implementing a new accounting system was a bit more challenging than they anticipated. They will however be able to provide the board with a complete set of financial reports soon. For now, they have provided a summary of income statement, a detailed budget versus actual report and a summary balance sheet. Mr. Silvery added that almost all revenue has been received, expenses are tracking very well, and CASLV is in a very good cash position. Ms. Diggins asked if there are any areas where we are overspending and Mr. Nick said there are and those line items will be reclassified or amended at a later board meeting. Mr. Gardberg asked about our comfort level with bond ratios. Mr. Ercan explained they recently had a meeting with S&P and CASLV's bond investors and they confirmed that the school is in a very good position. CASLV also received a BBB- minus rating this year.

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### **2. Discipline Reporting (Information)**

Mr. Ercan introduced CASLV's new Director of Operations, Mr. Anthony Vu, who will be presenting the discipline reports moving forward. Mr. Vu reviewed the report with the board. Mr. Vu discussed the details of various incidents while answering questions from the board.

Ms. Diggins said as we navigate this new state law regarding the restorative justice plan, the board wants to ensure we are addressing the needs of the victims or students that are the subject of harassment. We must continue to provide a safe and comfortable learning environment for all students. The board would also like to balance the needs of students that require behavior plans in compliance with the new law.

Mr. Vu informed the board there is a campus-wide discipline meeting scheduled on March 9<sup>th</sup> for the Dean of Students, and in preparation he will be meeting with Lisa Dizerbiski from the SPCSA. Ms. Diggins noted the board would like to receive a report from the meeting and that any relevant information be shared.

Ms. Diggins said she thinks the board needs a working session to set some guidelines as to what point the school should consider suspension or expulsion, and discuss if funds need to be set aside to pay for additional teachers to have a specialized class for these students. The board agrees they would like to have this happen in the spring. Dr. Warren said protocols need to be in place for repeat offenders. Ms. Diggins said she would like to have this added as a potential action item at the April 14<sup>th</sup> meeting and along with Mr. Gardberg, the board will start to put together some guidelines. Mr. Vu added that everyone would like to have something more concrete and have it added to the student/parent handbook. Ms. Diggins said the board would like to have heavy involvement with this.

### **3. Nellis Campus Midyear Progress Report (Information)**

Mr. Ercan explained this Agenda Item is due to CASLV Nellis Elementary receiving 2 stars for its Nevada State Performance Framework (NSPF) star rating. The campuses' action plan has already been submitted to the SPCSA. The CASLV Nellis AFB Campus Principal, Mr. Yutuc summarized the corrective action plan for the board, stating some of it was built upon the initial corrective action plan that had been created at the beginning of the school year and was presented to the SPCSA at their board meeting. Among other things, approximately 150 students are attending school on Saturdays, and independent study is being readied for those with long-term absences.

After a thorough review of the midyear progress report, Ms. Hayman commended Mr. Yutuc for all of the things he is doing to improve the Nellis Campus. Ms. Diggins asked when the next measurable data would be available for the board to hear. Mr. Yutuc explained it that will be after the Spring MAP testing in May. The Administration will be following the chronic absenteeism reports throughout the end of the year very closely.

### **4. School Site Evaluations by SPCSA (Information)**

Mr. Ercan informed the board that the SPCSA performed site visits at all CASLV campuses in January 2020. They will be providing us with a formal report soon. They conducted classroom visits, parent focus groups, student focus groups, admin focus groups, and a board focus group. At the end of each day they provided quick feedback, and at all of the CASLV campuses the feedback was great. They said they were amazed with the student participation in the classes they observed, as well as the

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parents' involvement. At Sandy Ridge campus for example, they said they observed students leading classes, which is the ultimate goal. They have never seen student lead classes in previous schools they have visited. As soon as Mr. Ercan receives the formal report, it will be shared with the board.

### **5. Report of Purchases and Expenses Between \$10,000 and \$25,000 (Information)**

Ms. Diggins noted this is just an information item and that as to anything under \$25,000, Mr. Ercan has the authority to approve but he always reports to the board. Mr. Ercan reviewed the list of the expenses with the board.

Ms. Diggins called for a meeting break that took place from 1:22 p.m. to 1:25 p.m.

### **6. Executive Director's Progress Report (Information)**

Mr. Ercan discussed CASLV's accomplishments and important information regarding students and school clubs with the board.

- Nellis Campus Construction Update; 97% of the project is completed. The Nellis campus will move into the new building on the weekend of March 13-15. The ribbon cutting will be held on March 31, 2020. Mr. Ercan shared a few updated images of the new campus.
- Open houses were completed in February at each campus. The application window closed on February 28<sup>th</sup>. Mr. Ercan shared a chart with the board of the application numbers at each campus for the next school year. CASLV received approximately 5,500 applications for all campuses for 500 open seats. At Eastgate, where 27.7% of students qualify for free/reduced lunch, there were 1,222 applications for just 122 open seats.
- The City of Henderson Mayor, Debra March participated at the Great American Challenge Award Ceremony at CASLV Eastgate campus.
- CASLV Sandy Ridge Campus Science Bowl team received 3<sup>rd</sup> place in Nevada Science Bowl. They placed 3<sup>rd</sup> out of 32 teams in the Nevada Science Bowl Regional competition. The team also walked away with a check of \$1,500.
- Sandy Ridge Middle School Science Bowl team received 3<sup>rd</sup> place in the Arizona/Nevada Science Bowl Regional Event in Phoenix, AZ.
- Sandy Ridge MathCounts team received 2<sup>nd</sup> place and Windmill team received 5<sup>th</sup> place at the Southern Nevada Chapter round. We had 4 students at the top 8 placements. One of our Mathletes, Mathew F., made the 2<sup>nd</sup> place at the countdown round.
- Sandy Ridge FLL robotics team competed in Southern Nevada Robotics League Qualifier Competition last Saturday. There were 102 games played in total and Sandy Ridge team ranked first with 220 points among 34 schools in Robot Games. Also, the team was awarded 2<sup>nd</sup> place in robotic design.
- Windmill FLL Robotics Team placed 1st in Robotics Design at FLL Qualifier.
- Eastgate Robotics teams; Ranked 12<sup>th</sup> place out of 50 competing schools with 4 wins. They received the highest "2019-2020 Excellence Award".
- Eastgate Robotics Team placed 3<sup>rd</sup> in Core Values at FLL Qualifier.

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- Eastgate Campus Quiz Bowl team placed 2<sup>nd</sup> in the state. They will compete in the nationals in Chicago.
- Sandy Ridge senior student Samuel Grant matched with Emory University.
- Sandy Ridge senior student Salomee Levy has been accepted under early decision at Cornell University.
- Sandy Ridge team placed second in large school sweepstakes at the Speech and Debate tournament.
- Sandy Ridge Speech and Debate Team competed in one of the largest speech and debate tournaments at ASU (January 2020)
- Sandy Ridge Speech and Debate Team completed this past weekend at Canyon Springs. Overall the team took 3<sup>rd</sup> place Large School Sweepstakes.
- Sandy Ridge Speech and Debate Team competed at the Panther Classic. The team received 3<sup>rd</sup> place Large School Sweepstakes.
- Eastgate Speech and Debate competed against 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students from Clark County School District and they received 1<sup>st</sup> place (December 2019).
- Sandy Ridge Middle School Speech and Debate Team competed in their first tournament of the season and took 3<sup>rd</sup> place.
- CASLV Centennial Hills Campus had another wonderful winter concert. Everyone did a great job.
- Eastgate's Bowling Team received 2<sup>nd</sup> place in the middle school league and received their first sports trophy.
- Eastgate kindergarten class won the Silver State Credit Union calendar contest. The theme this year was "Happy Times" and all local K-12 students are invited to participate. The winning art pieces are featured in the 2020 SSCU Happy Times Calendar.
- The 2020 Career Fair was a huge success. There was a wide variety of Career professionals to speak with our students from many areas that included: Henderson Police Department, FBI, attorneys, judges, all military branches, nurses, doctors, public relations, gaming, technology, engineers, civil air patrol, aviation maintenance, business professionals, and much more.
- CASLV participated in the UNLV Student Union for the School Choice Fair.
- Sandy Ridge Robotics team placed 3<sup>rd</sup> at the state level championship.
- Professional Engineer and Director of Land Development, Gia, was at Sandy Ridge campus and spoke to a junior class about civil engineering and the importance of math.
- Arush C. placed 3<sup>rd</sup> in the middle school regional qualifier for Math League.
- All CASLV Campuses held their Science Fairs in February 2020.

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- Kevin Janison, Meteorologist from KSNV News 3, visited 1<sup>st</sup> and 2<sup>nd</sup> grade classes at CASLV Centennial Hills campus.
- Sandy Ridge Smash Team records this weekend at Silver State Smash. The event boasted over 140 people and was run by Mateo Sciscento.
- 2020 Best Charter High School in Nevada by Niche. CASLV is the only one in the state of Nevada with this A ranking.
- Nellis AFB Campus Falcon Dance Team received 1st place at Groove Dance Competition at Texas Station.
- Great American Challenge program at Windmill Campus. Jessica Walsh, Chief Deputy District Attorney, was the keynote speaker.
- CASLV students Emily and Keile presented at Touro University to the Henderson Chamber of Commerce's Leadership Henderson Class of 2020 about the great programs at Coral Academy of Science Las Vegas.
- CASLV Campuses FRL rates were reviewed and Mr. Ercan shared a comparison from the 2018-2019 school year to the 2019-2020 school year. Our principals are working on this data, as it is important to the SPCSA that we are serving low-income families.
- Novel Coronavirus: Here is what we are doing now as we learn about this virus; at this time there are no cases in Nevada: We are in contact with SNHD. We replaced the cleaning company. Communicating with staff and parents, sanitizing commonly used areas, and providing wipes to all staff to clean desks and common used areas.
- Next Board Meeting: April 14<sup>th</sup> at 4:30 p.m.

**I. Privileged & Confidential Attorney/Client Conference** with CASLV Legal Counsel pursuant to NRS 241.015(3)(b)(2) (Information, Deliberation). Note: per the Open Meeting Law ("OML"), this constitutes a non-public meeting that is statutorily exempt from the OML.

The closed session was held from 1:41 p.m. to 2:00 p.m.

**J. Potential Action(s), if any, re. the legal matters heard during the Closed Session** (Item G) **(For Possible Action)**. Note: this may consist, for example, of a decision to submit a written demand on a potential litigant (e.g., a cease-and-desist letter), to authorize litigation, to conduct further legal research, to propose a settlement to a litigant, or to tender a matter to insurance.

Ms. Diggins noted there were no action items taken as a result of the closed session.

**K. Public Comments** (*Information*)

Please see the procedures and rules referenced in item A above.

CASLV parent Jennifer Andreevski expressed her concerns regarding pedestrian-traffic safety at the Tamarus campus. Mr. Ercan said we would investigate her concerns. Ms. Diggins noted Mr. Ercan would come back to the board regarding this, since they cannot take action at this time.

**L. Adjournment** (*Action*)

Ms. Hayman made a motion to adjourn the meeting, seconded by Ms. Diggins.

**ACTION:** Motion unanimously carried.

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The meeting was adjourned at 2:02 p.m.