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FINAL MINUTES

CORAL ACADEMY OF SCIENCE LAS VEGAS SPECIAL MEETING OF THE BOARD OF GOVERNORS

Meeting Information

Date: Monday, November 26, 2018

Time: 5:30 p.m.

Location: Sandy Ridge Campus, 1051 Sandy Ridge Ave. Henderson, NV 89052

Posting of Agenda:

This agenda was posted at the following locations:

Coral Academy of Science Las Vegas ("CASLV"), Green Valley Library, Enterprise Library, James Gibson Library, Paseo Verde Library, Whitney Library, CASLV website at www.caslv.org, and Nevada Public Notice website at <http://notice.nv.gov>.

Format / Procedures / Rules:

[See Agenda for information regarding format, procedure, and rules governing the meeting]

Agenda

Call to order Ms. Diggins called the meeting to order at 5:31 p.m.

Roll Call Present: Ms. Diggins, Ms. Hayman, Ms. Kazelskis, Mr. Tandogan, Mr. Zhang, Mr. Gibson (joined at 5:32 p.m.), and Dr. Warren (joined at 5:41p.m.)

Pledge of Allegiance

A. Public Comment (*Information*)

[Please see the Agenda for the procedures and rules regarding Public Comments.]

There was no public comment.

B. Consent Agenda (*Possible Action*)

[Please see the Agenda for the procedures and rules regarding the Consent Agenda.]

1. Approval of October 30, 2018 Regular Board Meeting Minutes

Motion to approve the Regular Board Meeting Minutes, by Ms. Hayman, Seconded by Ms. Kazelskis.

ACTION: Motion unanimously carried.

C. Discussion/Possible Action Items

1. Annual Audit to comply with NAC 387.775

Mr. Sarisahin informed the board that there were no adverse findings in this year's annual audit. Mr. Zhang confirmed the numbers are fine, as he reviewed the audit and spoke with the auditors. Mr. Tandogan gave compliments for increasing the school's assets and cash flow. Ms. Diggins thanked the administration for strong management and leadership through the growth of CASLV. Mr. Sarisahin noted the financials will be posted on our website in due course.

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Ms. Diggins made a motion to approve the FY 2018 annual audit and Mr. Tandogan seconded.

ACTION: Motion unanimously carried.

2. 2019/2020 Academic Calendar

Mr. Ercan informed the board that he and his team worked closely with all the stakeholders on the 2019-2020 academic calendar. Mr. Ercan further explained that the draft calendar was shared with each campus' leadership team, lead teachers, and key parents, and then it was finalized by reflecting these stakeholders' feedback.

Mr. Ercan also explained that the proposed calendar does align with CCSD with a few exceptions.

Ms. Diggins asked Ms. Kazelskis if she had any thoughts as our parent representative, and Ms. Kazelskis noted that the calendar is almost the same as it has been the last two years, with the exception of November 1st. Ms. Kazelskis noted that November 1st PD day will be a nice addition to the calendar.

Mr. Tandogan made a motion to approve the 2019-2020 academic calendar, seconded by Ms. Hayman.

ACTION: Motion unanimously carried.

D. Closed Sessions

1. **Re: Expulsion of Student A (Information, Discussion)**
2. **Pursuant to NRS 241.015(3)(b)(2), re, certain Legal matters (Information, Deliberation)**

The closed sessions took place from approximately 6:26p.m.

E. Discussion/Possible Action Items

Action(s) re. legal matters heard during the Closed Session (Item D):

1. Ms. Diggins informed the public that the board received information and recommendation involving student A from the discipline committee. Mr. Gibson made a motion to expel student A, upholding the recommendation of the disciplinary committee, based upon with the grounds (for expulsion) set forth in NRS 392.467, as well as all other applicable statues or regulations, seconded by Mr. Tandogan.

ACTION: Motion unanimously carried.

2. There was no action on the legal matters as to which legal counsel informed the Board.

F. Information/Discussion Items

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1. Review of Policies and Process regarding Student Violence; Board Reporting Process

Mr. Ercan reviewed pages #13 & #14 from CASLV's student and parent handbook with the board. He mentioned the school has zero tolerance for bullying, violence, and possession of weapons. He also mentioned that all principals, assistant principals, and registrars were informed and reminded the policy for documenting student discipline and or suspension. These suspension days are being marked as an Out of School Suspension (OSS) absence or In School Suspension (ISS) absence in Infinite Campus. In addition, campus administration informs any suspension case to the Special Education (SPED) Director, Head Registrar, and the Executive Director.

The school compiles all suspension cases via a spreadsheet and will report quarterly to the Board. Dr. Warren asked for the number of offenses/suspensions to be tracked and Mr. Ercan confirmed that they are being tracked.

The first quarter spreadsheet was reviewed with the board. Mr. Ercan mentioned that the Student and Parent Handbooks are accessible on the school's website. Each parent/guardian signs a waiver that acknowledges they have read and understand the school policies as noted in the handbook. Ms. Diggins asked if there is other wording somewhere in the handbook about the discipline committees. Mr. Ercan confirmed that both discipline committees and bullying are listed in the handbook. At Ms. Diggins' request, Mr. Ercan reviewed this information with the Board, including how to report bullying and cyber bullying. He also noted there is a state program established called SafeVoice, for reporting bullying incidents, which the school utilizes.

Board discussed the tracking and transferring of student records.

2. Update on Educational Services

Mr. Ercan informed the board that they hired a Special Education (SPED) Director, Christine Hannah. The School also hired a SPED facilitator, Ms. Zimmerman, for the Nellis and Centennial Hills campuses. She has been getting very positive feedback. He also mentioned the hiring of a speech therapist for the Centennial Hills campus.

Dr. Hannah informed the board that her background is in SPED. She has a bachelor's degree in elementary and special education, a master's degree in administration, and a doctorate in curriculum and instruction with a focus on SPED students.

Dr. Hannah gave an update of the school's SPED student numbers. The October report indicates 215 SPED students enrolled. This number is expected to increase.

Dr. Hannah noted that the school has a great foundation for the special education program. The growth of the program will include in-house service providers such as school psychologists, facilitators, speech therapists, and nurses. One of her main goals is professional development (PD) at the Nellis campus. The PD day, January 10, 2019, will train general education teachers on how to perform behavior intervention plans. It will also address the functions of these plans.

Dr. Warren asked if there was an analysis created to help determine how many man-hours are required, so we could hire in-house to be more cost effective. Dr. Hannah

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will monitor the hours. Mr. Ercan explained this is part of why we have outsourced these services in the past, but now our numbers have grown and outsourcing is very expensive. Currently there are not any open positions and we are in compliance, however, we keep those advertisements open. It just depends on the numbers and forecasts for enrollment, etc.

Mr. Ercan noted that Nellis AFB has a company they use and they have been coming to the SPED classroom. This company sends interns to the classrooms and this number can go up to 10 interns on some days. At times the company was also ignoring the School's safety protocols (e.g., signing in/out). The School wanted to manage and limit their time with the SPED students (so academics would remain on course), so they asked them to visit between 10 a.m. and 2 p.m. only. This made them unhappy and they sent a letter to the parents, without the school's knowledge, telling them not to send their children to CASLV anymore. They encouraged parents to enroll their students to online charter schools or to be homeschooled. Mr. Ercan noted that after discussions, the dispute was resolved. His team drafted an MOU (with Mr. Gardberg's involvement) for them to sign, but otherwise they will not be allowed on campus.

Ms. Diggins thanked Mr. Ercan and asked for an update at the next board meeting.

3. Executive Director's Update

Mr. Ercan informed the board about the school's charter renewal at the last board meeting. Mr. Zhang represented the Board at the State Public Charter School Authority's (SPCSA) board meeting. Mr. Zhang reported the SPCSA's compliments regarding CASLV. CASLV's charter contract was extended until 2025.

Mr. Ercan noted that the 2018 bond process was completed. As of October 31st, the bond is closed, and the Tamarus campus purchase closed on the same date.

On November 29th, there will be a groundbreaking for the new Nellis campus construction. Ms. Diggins and Ms. Kazelskis have confirmed that they will attend. Secretary of State Cegavske, Nellis AFB wing commander, media, SPCSA Board president, and interim Executive Director will speak at the event.

Mr. Ercan also shared that Sandy Ridge middle school and high school volleyball teams won the championship in their league. Mr. Ercan shared images from the games with the board and noted that our new trophy case at Sandy Ridge is already full. Ms. Diggins stated that our new gym is already paying off. Both Sandy Ridge and Eastgate middle school speech and debate teams were also successful with a number of first places at the invitational speech and debate competition.

Applications for 2019/2020 school year opened November 1st. There are 1,700 applications as of November 26. The school is anticipating 400 open seats. Mr. Ercan stated that the number of applications is expected to reach 4,000.

Dr. Warren added that the June board meeting date is listed incorrectly. Ms. Diggins noted that we used to receive a calendar invite for these meetings and that was helpful. Mr. Ercan confirmed that he will send calendar invitations for the upcoming Board meetings and will update the June meeting date.

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G. Public Comments (*Information*)

[Please see the procedures and rules referenced in item A above.]

There was no public comment.

H. Adjournment (*Action*)

Ms. Hayman made a motion to adjourn, Seconded by Ms. Kazelskis.

Action: Motion unanimously carried.

The meeting was adjourned at 7:30 p.m.