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APPROVED MINUTES

CORAL ACADEMY OF SCIENCE LAS VEGAS SPECIAL MEETING OF THE BOARD OF GOVERNORS

Meeting Information

Date: Saturday, September 8, 2018
Time: 11:00 a.m.
Location: Sandy Ridge Campus, 1051 Sandy Ridge Ave. Henderson, NV 89052

Posting of Agenda:

This agenda was posted at the following locations:

Coral Academy of Science Las Vegas (“CASLV”), Green Valley Library, Enterprise Library, James Gibson Library, Paseo Verde Library, Whitney Library, CASLV website at www.caslv.org, and Nevada Public Notice website at <http://notice.nv.gov>.

Format / Procedures / Rules:

[See Agenda for information regarding format, procedure, and rules governing the meeting]

Agenda

Call to order Ms. Diggins called the meeting to order at 11:07 a.m.

Roll Call Present: Ms. Diggins; Ms. Hayman; Ms. Kazelskis, Mr. Zhang, Dr. Warren, and Mr. Tandogan (Mr. Tandogan joined the meeting at 11:13 a.m.). Absent: Mr. Gibson

Pledge of Allegiance

A. Public Comment *(Information)*

[Please see the Agenda for the procedures and rules regarding Public Comments.]

There were no public comments at this time.

B. Discussion/Possible Action Items

[Please see the Agenda for the procedures and rules regarding the Consent Agenda.]

1. Contracts, Purchases, and Procurements below \$50,000

a) Landscaping Agreement for Eastgate Campus

The total amount not to exceed \$9,960

b) Copier Lease and Service Agreement for Eastgate Campus

c) Crossing Guard for Windmill Campus 2017-2018 School Year

The total amount not to exceed \$16,536.96

d) Air Conditioning Repairs by Southwest Air Conditioning at Nellis Campus

The total amount not to exceed \$14,335

e) Plumbing Repair Proposals for Nellis Campus

The total amount not to exceed \$10,519.16

Items B.1.a through e. were all pre-approved by Ms. Diggins, as they were emergency items. The Board was asked to “ratify” these items.

Ms. Diggins asked Mr. Gardberg if the board could approve these in one batch and Mr. Gardberg responded saying that it would be fine, as long as the motion is clear.

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Dr. Warren motioned to approve the already pre-approved items B.1. a-e., Mr. Zhang seconded.

ACTION: Motion unanimously carried.

f) **Human Resources Software**

The total amount not to exceed \$16,295

Mr. Ercan noted this was approved by the board previously, but the amount was incorrect.

Ms. Diggins motioned to approve the human resources software not to exceed \$16,295, seconded by Mr. Tandogan.

ACTION: Motion unanimously carried.

g) **Purchase of Computers for Windmill Campus**

The total amount not to exceed \$36,000

Mr. Ercan explained to the board that this is for a new Project Lead the Way (PLTW) program started at our Windmill campus, and that we recommend going with EdTech 101.

Mr. Tandogan motioned to approve the purchase of computers for Windmill campus not to exceed \$36,000, seconded by Ms. Hayman.

ACTION: Motion unanimously carried.

h) **Gym Construction Change Order from Precision Electric**

The total amount not to exceed \$8,340.55

Mr. Janga reviewed the change order with the board and provided a log of the change orders for the project to date. The current change order is to run data cables from the multipurpose room. Ms. Kazelskis asked if this is currently not working and Mr. Ercan noted wifi is working but that it is a band aid fix and will not work long term if we want to do any testing in the gym.

Ms. Kazelskis and the rest of the board expressed concerns for using the gym for this purpose as it may damage the flooring by moving bleachers and chairs, etc. across the gym flooring. Dr. Warren also added that this data cabling is something that can be added later.

Ms. Diggins stated her view that \$95,000 in change orders for this project is not acceptable. Mr. Ercan agreed and noted in the future this needs to be addressed at the start of a project. Unfortunately, our IT Director was not included at the start of this project.

Ms. Diggins asked the board for their thoughts and mentioned her strong concerns for the flooring being damaged. Mr. Zhang noted that we might move forward with the approval, with the exception that a more global assessment of the connectivity of the entire campus happens first; the main building's internet also needed to be addressed.

Ms. Diggins motioned to approve all of the gym construction change orders, but not as to the data cabling, which will be reviewed after there is a global assessment of the entire campus (i.e., not at the current time); seconded by Ms. Hayman.

ACTION: Motion unanimously carried.

2. **Contracts, Purchases, and Procurements above \$50,000**

a. **Approval of Ranking of General Contractors for Nellis Campus Construction**

The architect and the project manager for the Nellis campus construction project, Ram Janga and Kevin Grant, presented three bids to the board. They feel all of them are good, qualified, capable contractors, but after doing their evaluation, two of the three contractors

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came out very strong. Because of market conditions, the price for all three comes up much more than what was anticipated.

The two general contractors they would like to move forward with have been asked to come back with an updated bid on September 25th. The updated bidding would include the changes of the finishes needed at this time to reduce costs. They do not affect the building structure. Ram and Kevin would like to make a recommendation based on the revised bids. The two contractors that have been recommended are DC Building Group and Nevada General Construction.

Kevin and Ram emphasized that one item discussed in previous meetings, but which has a really high cost, are the security wall and bulletproof glass in windows/doors around the school. This cost is around \$1 million. It was noted by the architect and project manager that none or virtually none of the schools do this, and definitely not the charter schools or district schools in the Valley. Because of the situation in the past, it was discussed that we should move forward with these included during the design process. Ram and Kevin asked the board to make a decision on moving forward with this or removing it from the project.

Kevin noted that in previous school shootings, perpetrators have not typically occurred from the outside. It is understood that we are trying to provide a safe environment and trying to be very responsible but those tragedies happened from the inside of the buildings, so gates and doors are certainly a priority.

Ms Diggins asked for Ram and Kevin to tell the board about the front of the school. Kevin reviewed the entrance situation with the board. The board discussed focusing on this area and making it safe with the bulletproof glass. Ms. Diggins noted we need to think about the front of the school, about the windows facing front, and where the entrance is. She wanted to harden the front of the school, and asked Kevin and Ram to price it out with the general contractors. Kevin noted we can always make changes beyond October.

There was a discussion regarding the increased and decreased risks of being on a military base.

On non-security issues, Kevin and Ram have evaluated what can be added in the future and have created a list of things they can take out. They mentioned the multipurpose room and taking out the bleachers, an outdoor court, and floor. They are reevaluating. Both preferred contractors came back with other cost saving measures. As of now everything essential to the school is still intact as designed.

The goal is to bring the project closer to \$12 million, and they will do what they can to get it down to this number without changing much in the quality of the facility. However, it was noted that it may be difficult. Ram and Kevin told the board they will try their best to bring it down. Mr. Zhang asked what the highest amount would be, under which we would still complete the project. Mr. Ercan said anything above \$12 million is high. Dr. Warren noted she does not want to see teacher/instructional pay cuts.

Mr. Gardberg asked if there is a contingency built in. There will be, and it will be funded by the bond.

Ms. Diggins asked how much money we are saving by getting rid of one of the outdoor basketball courts? Kevin said they do not know yet. The general contractors are pricing out a list of items. Ms. Diggins also asked if the school's sports teams will be able to utilize the facility across the street for practice and if this conversation has been started. Mr. Ercan noted that previously, the Base was open to that idea.

The board discussed other questions and concerns regarding this project.

Mr. Ercan expressed to the board that we are already going to need to schedule a special board meeting in early October, because of our charter renewal application that needs to be approved by the board by October 15th, so this item could be re-raised then.

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Motion to approve the selection of a general contractor at the October 2nd board meeting, by Ms. Diggins, Seconded by Dr. Warren.

ACTION: Motion unanimously carried.

b. Third Amendment to Eastgate Campus Lease Agreement

Mr. Gardberg gave a summary. He explained that there came a point when we were waiting on our Certificate of Occupancy and we had to put a deadline to ensure it did not come in November as that would have been fatal. With that certificate in hand, it was requested that we provide, in writing, that all of the contingencies on this lease are gone. (This was also for the brokers so they could get paid, and since our broker had done an immense amount of work, that was truly justified.) Mr. Gardberg noted that the due diligence objection (relating to the neighbor's frivolous claims) were not waived or satisfied, and that continues.

Motion to approve the third amendment to Eastgate campus lease agreement by Dr. Warren, seconded by Mr. Zhang.

ACTION: Motion unanimously carried.

c. Purchase of Chromebooks: the total amount not to exceed \$56,000

This is to purchase Chromebooks for our Centennial, Windmill and Sandy Ridge campuses. Motion to approve the purchase of Chromebooks not to exceed \$56,000, by Ms. Hayman, Seconded by Dr. Warren.

ACTION: Motion unanimously carried.

C. Approval of Special Education Services at Nellis Campus *(Discussion/Possible Action Item)*

This potential arrangement is with a separate provider from our other campuses. It was discussed that Tandem Therapy would work better with the population at our Nellis campus. It was noted that we could use United Testing Services if it was determined they had a better option for the students in certain specialties.

Ms. Diggins asked if we are still paying for both providers and the answer is yes. Mr. Gunozu added that relying on one company may not always be enough. Tandem Therapy is already working at Nellis AFB for the families and we have received positive comments.

Dr. Warren motioned to approve the special education services at Nellis Campus, Mr. Tandogan seconded.

ACTION: Motion unanimously carried.

D. Approval of Written Notice Regarding Examinations Certification *(Discussion/Possible Action Item)*

Mr. Gunozu presented this item and told the board the law requires us to make a plan for testing, and this requires a signature from our Board President, Ms. Diggins. Ms. Kazelskis asked that we include dates for the testing so parents know and can schedule vacations around this.

Ms. Hayman mentioned that this is a lot for third grade testing. Mr. Ercan noted that we are working with the authority to eliminate ACT Aspire so we can provide more instruction time and less testing.

Mr. Tandogan motioned to approve the written notice regarding examinations certification to be updated with the testing dates, seconded by Ms. Hayman.

ACTION: Motion unanimously carried

E. Executive Director's Update *(Information)*

Mr. Ercan shared S&P's rating of BBB- and Report, which notes large and growing enrollment, a healthy wait list, a supportive and stable governing board, excellent academic performance,

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experienced and stable management, good relationships with the authorizer which outlines CASLV as a high performing charter school.

He also showed an image from a recent senior sunrise at Sandy Ridge, and gave a review of a recent visit from Pinecrest Academy leadership team, as we are the only charter school in Nevada in the top 20, and they wanted to learn more about us. Mr. Ercan told the board we shared our “secret sauce” with them.

Additionally, a review of the 2018 bond timeline was also provided to the board. Mr. Ercan also informed the board with an update of our upcoming visit from Washington DC. Holly Ham, executive director, Debra Suarez, senior advisor, Nevada Department of Education Deputy Superintendent Dena Durish and SPCSA Executive Director Patrick Gavin will all be attending at our Sandy Ridge campus on Monday, September 10th.

F. Closed Session pursuant to NRS 241.015(3)(b)(2), re, certain Legal matters (Information, Deliberation)

The closed session took place from approximately 2 pm. – 2:20 pm.

G. Discussion/Possible Action Items

Potential Action(s) re. legal matters heard during the Closed Session (Item E):

There were no actions proposed.

H. Information/Discussion Items

1. Insight for Impact Report Presentation by Karen Evans

Ms. Evans walked the board through the Insight for Impact report, which is slightly different than what she presented last year. Ms. Evans noted the report is combined for governance, financial operations, academics and overall operations. What she presented last year was more school culture focused.

Ms. Evans was asked to point out on page 11 of the report, it looks like there was a dip in performance on the chart which is due to preparation for opening our newest campus this year. She mentioned this is not alarming and that CASLV has historically had strong performance in this area.

The areas of improvement on the report looked at overall enrollment and enrollment of the new campus. Ms. Evans noted this is not really an area for improvement, but more of a plan to aim for. There are recommendations, many of which are just reinforcing things CASLV is already working on. The academic data that is included in the report was meant to be shared last spring and is not the newest academic data that we have.

Mr. Zhang responded to the recommendations and asked if CASLV is doing anything with them. Mr. Gardberg said today at this meeting no action can be taken. Mr. Ercan noted we are implementing their recommendations and can report at our next meeting. Ms. Diggins said this is a great idea.

Dr. Warren said page 35 sounds negative and Ms. Evans said it is just the way it was written, and that she will be discussing this with her team. The board noted that there will be no further evaluations from Accord Education.

2. Update on Special Education Services

Mr. Gunozu gave an update on special education services. Dr. Warren asked if we can do an analysis as it was expressed that we will save money if we hired a person directly. Mr. Gunozu added this is our goal and we are working towards this direction.

The board discussed the importance of communication with parents regarding these services and requested an email be sent out with an update.

3. Update on Eastgate Traffic Management

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Mr. Emrullah gave an update on our Eastgate campus opening and traffic management

4. Report on Standard & Poor Rating for 2018 CASLV Board

Mr. Sarisahin reported on our standard & poor rating for 2018 CASLV Bond. We received BBB- rating. Mr. Sarishahin told the board that we will post this report to the website. Ms. Diggins noted the board needs to start thinking about their role in fundraising.

I. **Public Comments** (*Information*)

[Please see the procedures and rules referenced in item A above.]

There were no public comments made at this time.

J. **Adjournment** (*Action*)

Ms. Diggins made a motion to adjourn, seconded by Ms. Hayman.

ACTION: Motion unanimously carried.

The meeting was adjourned at 2:28 p.m.